| MEMBERSHIP REINSTATEMENT FORM | | |
| --- | --- | --- |
| PERSONAL Information | | |
| Membership number: | | |
| Name: | Date of birth: | |
| Home address: | | |
| City: | Post code: | Country: |
| Email address: | Phone number: | |
| Mobile number: | |
| Employment Information | | |
| Job Title: | Staff number: | |
| Employer name: | Department: | |
| Employer address: | | |
| City: | Post code: | Country: |
| Email address: | Phone number: | |
| Mobile number: | |
| Payment Information | | |
| If you would prefer to pay via our website, please leave this section blank and we will send you further instructions. | | |
| [Membership Grade](https://www.charteredbanker.com/routes-to-chartered-banker/membership/membership-grade-page.html): | Cost: | |
| Card Type (we do not accept Amex): | Card Number: | |
| Expiry Date: | Security Code: | |

**Preferred Contact Details Home** **Work** 

(Please tick appropriate box)

|  |
| --- |
| DECLARATION AND Signature |
| **Terms and Conditions**  Please check the box to indicate you have read and agree to our terms and conditions. These are available on our website at [www.charteredbanker.com/the-institute/terms-and-conditions.html](http://www.charteredbanker.com/the-institute/terms-and-conditions.html).  **Rules and Regulations**  All members of the Chartered Banker Institute are expected to comply with the Institute’s Rules and Regulations, including our Code of Professional Conduct, which identifies the ethical and professional attitudes and behaviour expected of members.  I agree to be bound by the published Rules and Regulations of the Chartered Banker Institute, including the Code of Professional Conduct. Full details of the Institute’s Rules and Regulations are available on our website at <https://www.charteredbanker.com/the-institute/corporate-governance.html>.  **Privacy Policy**  Our privacy policy explains how we use any personal information we collect about you when you use our website or contact us by other methods, including email, post and telephone. We will always treat your personal information with the greatest care and will never sell or provide your details to other companies except authorised agents of the Institute.  Please check the box to confirm that you have read and accept the privacy policy. Full details of the Institute’s privacy policy are available on our website at [www.charteredbanker.com/the-institute/privacy-policy.html](http://www.charteredbanker.com/the-institute/privacy-policy.html).  I have read and accept the privacy policy  I agree that information relating to my studies and examination/assignment results may be shared with my employer. Please check with your employer if this is a condition of funding.  **Contact Permission (optional)**  We will always send you information directly relating to your membership of the Institute. This includes information about your subscription, products and services which are included in your subscription, changes to our rules and regulations, updates for any qualifications you are studying and, where applicable, hard copy of publications such as Chartered Banker magazine.  We’d like to send you information about additional services or activities that might be relevant, including qualifications, paid for Institute events and opportunities to donate to or support our 2025 Foundation. We would also send information from carefully selected third parties, including discounts and conferences.  Yes please, send me information about additional Institute services and activities  Yes please, send me information about the 2025 Foundation  Yes please, send me information from selected third parties.  **How would you like to receive optional communications?**  I’d like to receive communications by email  I’d like to receive communications by post  I’d like to receive communications by telephone  I’d like to receive communications by mobile (text message).  No thanks, I don’t want to receive any additional communications.  You can change or withdraw these permissions at any time by logging in to your account via the members’ area of our website or by contacting our Member Engagement Team. |

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| |  |  |  | | --- | --- | --- | | **Please answer Yes or No to the following questions. If the answer is Yes in any case, please explain the circumstances in the comments section below.** | | | | 1. Have you ever been: |  |  | |  | | | | **Yes** | **No** |
| * served or threatened with a bankruptcy petition or equivalent or been involved in any situation involving non-payment of your creditors? |  |  |
| * convicted of any criminal offence (spent convictions need not be mentioned)? |  |  |
| * disqualified from being a Director in the UK or elsewhere? |  |  |
| * dismissed from any employment for gross misconduct or for any act or omission involving dishonesty? |  |  |
| * in any way disciplined, fined, publicly criticised or restricted in your actions by a court, regulator, official or professional body in respect of your professional or business activities? |  |  |
| * investigated about allegations of misconduct or malpractice in connection with your professional activities which resulted in a formal complaint being proved but no disciplinary order being made? |  |  |
| * refused entry to or excluded from membership of any profession, vocation or other business activities? |  |  |
| 2. Are you currently undergoing any investigation or disciplinary procedures conducted by an employer, regulator, professional body or similar. If yes, please provide details. |  |  |
| 3. I understand that this form will be used to reinstate my membership of the Chartered Banker Institute and, if the reinstatement is accepted, pay the appropriate subscription fee. |  |  |
| 4. I understand that by reinstating my membership, I am required to complete the annual continuing professional development (CPD) requirements in accordance with the Institute’s CPD policy. Please check CPD section of the website for details regarding your own CPD requirements. |  |  |
| 5. If reinstated, I agree to be bound by the published Rules and Regulations of the Chartered Banker Institute, including the Code of Professional Conduct. |  |  |
| 6. I understand that you will use the information I have provided to process my application for reinstatement and to provide ongoing services. |  |  |
| 7. The information I have provided is true to the best of my knowledge and belief. |  |  |
| Signature: | Date: | |

Once this form is complete, please return to [info@charteredbanker.com](mailto:info@charteredbanker.com) or the following postal address:

Chartered Banker Institute

Drumsheugh House

38b Drumsheugh Gardens

Edinburgh

EH3 7SW

Once received, your reinstatement will be processed within 10 working days. You will receive an email confirmation once you have been fully reinstated.

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